



Subject: Selection procedure for the recruitment of 4 (four) Full Professor positions, pursuant to Art. 18, Paragraph 4-ter of Law No. 240 of 30 December 2010 (as integrated by Law No. 41 of 21 April 2023), for the School of Biosciences and Veterinary Medicine, Group of Academic Disciplines 07/MVET-03, and Academic Discipline MVET-03/B; for the School of Science and Technology, Group of Academic Disciplines 04/GEOS-02, and Academic Discipline GEOS-02/B; for the School of Pharmaceutical Sciences and Health Products, Group of Academic Disciplines 03/CHEM-08, and Academic Discipline CHEM-08/A; and for the School of Law, Group of Academic Disciplines 06/MEDS-25, and Academic Discipline MEDS-25/A – NOTICE OF SELECTION PROCEDURE.

THE RECTOR

- **HAVING REGARD TO** Law No. 168 of 9 May 1989, implementing the constitutional principle of university autonomy, providing for the recognition of the teaching, scientific, organisational, financial and accounting autonomy of Universities;
- **HAVING REGARD TO** Law No. 537 of 24 December 1993, and, in particular, Art. 5, establishing the financial autonomy of the University;
- **HAVING REGARD TO** Law No. 240 of 30 December 2010, as amended, in particular articles 16 and 18;
- **WITH REFERENCE TO** University Regulations governing the appointment of full and associate professors, issued with Rector's Decree No. 489/2022 Prot. No. 86507 of 13 December 2022, recently amended with Rector's Decree No. 124/2023 Prot. No. 27775 of 19 April 2023;
- **HAVING REGARD TO** Legislative Decree No. 49 of 29 March 2012, laying down the rules for the planning, monitoring and evaluation of the budget and recruitment policies of universities, implementing Law No. 240/2010;
- **HAVING REGARD TO** article 26, paragraph 7 of Decree-Law No. 23 of 24 February 2023, converted, with modifications, from Law No. 42 of 21 April 2023, introducing, in article 18 of Law No. 240 of 30 December 2010, paragraph 4-ter, on the basis of which *“Each University, as part of the three-year planning, binds the resources corresponding to at least one fifth of the available positions of first-level Professor to the call of scholars in possession of the Qualification (ASN) for the Group of Academic Disciplines. First-level professors already in service are not eligible to participate in these proceedings.”*
- **HAVING REGARD TO** Decree-Law No 36 of 30 April 2022, converted, with modifications, from Law No. 79 of 29 June 2022, which provides, among other things, for the reform of the Groups of Academic Disciplines and of Academic Disciplines;
- **HAVING REGARD TO** recent Ministerial Decree No. 639 of 2 May 2024, containing the new determination of the groups of academic disciplines (called GSD) and the related declarations, as well as the rationalisation and updating of the academic disciplines (called SSD) and the attribution of the latter to groups of academic disciplines, pursuant to art. 15 of Law No. 240 of 30 December 2010, as amended



by art. 14 paragraph 6-bis of the Legislative Decree No. 36 of 30 April 2022, converted with amendments by Law No. 79 of 29 June 2022;

- **HAVING REGARD TO** the University of Camerino signing the declaration of commitment to adopt the European Charter for Researchers and of the Code of Conduct for the Recruitment of Researchers, in July 2005, and recently updated based on the recommendation of the European Council No. 1640 of 18 December 2023;

- **HAVING REGARD TO** Law No. 104 of 5 February 1992, as amended, governing assistance to, social integration and the rights of the disabled;

- **HAVING REGARD TO** Law No. 241 of 7 August 1990, as amended, concerning the rules on the transparency of administrative procedures, and on access to administrative documents;

- **HAVING REGARD TO** Legislative Decree No. 33 of 14 March 2013, as amended by Legislative Decree No. 97 of 25 May 2016, providing for “Reorganisation of the regulation concerning the right of civic access and the obligations of publicity, transparency and dissemination of information by Public Administrations”;

- **HAVING REGARD TO** Presidential Decree No. 445 of 28 December 2000, as amended, providing for the so-called “Consolidated Act on legislative and regulatory provisions with reference to administrative documentation”;

- **WITH REFERENCE TO** the Code of Ethical Conduct of the University of Camerino, issued with Rector’s Decree, No. 16 of 3 February 2015, and subsequently modified by Rector’s Decree No. 123/2023, Protocol No. 27774 of 19 April 2023;

- **WITH REFERENCE TO** the Gender Equality Plan 2022-2024, by virtue of which the University of Camerino guarantees equality and equal opportunities for men and women with regard to access to work, and related conditions, including the overcoming of territorial gaps;

- **CONSIDERING THAT**, in implementation of art. 1, paragraph 297, letter a) of Law No. 234 of 30 December 2021, resources are made available for the activation of a plurality of Extraordinary Plans for the recruitment of staff of state university institutions in relation to the increases in resources allocated from 2022 to 2026, providing for the activation of 4 Extraordinary Plans, called A, B, C, and D;

- **HAVING ACKNOWLEDGED** that Plan A, envisaged by the Ministerial Decree No. 445 of 6 May 2022, will end on 31 October 2024 and was entirely committed to the previous programming;

- **HAVING ACKNOWLEDGED** that Plan B, envisaged by the Ministerial Decree No. 795 of 26 June 2023, "Extraordinary university staff recruitment plan 2024", must be implemented in the time interval from 1 January 2024 to 31 October 2025 and the current planning of the teaching/researcher staff will depend on it;

- **WITH REFERENCE TO** Resolutions of the Schools, with which all the positions to be announced were defined based on their internal needs, in particular the resolution of the Board of the School of Biosciences and Veterinary Medicine No. 113 of 3 April 2024, then integrated by the subsequent resolution No. 115 of 5 June 2024, the resolution of the Board of the School of Sciences and Technologies No. 158 of 30 May 2024, the resolution of the Board of the School of Pharmaceutical Sciences and Health Products No. 155 of 5 June 2024, and the resolution of the Board of the School of Law No. 170 of 5 June 2024;

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Ms. Anna Silano
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- **HAVING ACKNOWLEDGED** that the new Integrated Plan of Activities and Organization (*Italian acronym: PIAO*) 2024-2026, approved by the Board of Directors in the meeting of 31 January 2024, as a single programming document, provides for a hiring strategy aimed at restoring the balance between the Teacher/Researcher component and that of the technical-administrative staff, already present in the PIAO 2023-2025, keeping in mind that the University's objective is to restore the ratio of 0.97 situation relating to the year 2012), considering all teachers, except Fixed-Ter Researchers (RTD A), and all permanent technical-administrative staff (so-called strategic indicator);
- **WITH REFERENCE TO** the resolutions of the Board of Directors and the Academic Senate of 13 June, in which the first implementation phase of the planning of the teaching staff and researchers was approved;
- **WITH REFERENCE TO** the resolutions of the Board of Directors of 20 December 2023, with which the single operating budget for the years 2024-2026 was approved;
- **ASCERTAINED** the financial availability to announce the above described Full Professor positions, which will be covered by the resources allocated by Ministerial Decree No. 795 of 26 June 2023 (Extraordinary Plan, called Plan B);

D E C R E E S

Art. 1 Purpose

Four selection procedures by call, for 4 (four) positions of Full Professor, are now open for applications, pursuant to Art. 18, Paragraph 4-ter of Law No. 240/2010, at the University of Camerino, with a single administrative office headquarters, even though several teaching and/or research facilities are located in municipalities other than Camerino, for the below specified Schools, Groups of Academic Disciplines, and Academic Disciplines:

1)

SCHOOL OF BIOSCIENCES AND VETERINARY MEDICINE
<i>Group of Academic Disciplines:</i> 07/MVET-03 “Infectious and parasitic diseases of animals”
<i>Academic Discipline:</i> MVET-03/B “Parasitology and parasitic diseases of animals and humans”
<i>Maximum number of publications to be submitted:</i> 12

Type of research activity:

The main research activity will consist in the study of the microbiota of insect vectors, with particular attention to the relationships between mosquitoes and yeasts. The overall research activity also includes monitoring analyses of mosquitoes and sandflies in the Umbria-Marche area for the definition of the epidemiological context with reference to arboviruses and their possible control through microbial symbionts.

Type of teaching activity:

The teaching activity includes participation in the teaching of Parasitology (and related subjects) in three-year, master's and single-cycle degree courses in Biology and Veterinary Medicine and supervision of both Bachelor's/Master's degree students and PhD students.

Realisation of the so-called social impact (the so-called third mission):

The third mission activity refers to participation in consolidated activities planned by the University (e.g., Open Houses, Career Days, Science Trips) and to activities related to the dissemination of the results of research developed in its laboratories as per consolidated Open practices Science and Citizen Science.

Assessment of language skills:

Linguistic skills relating to knowledge of the English language will be assessed on the basis of documented curricular experience: therefore, in-person assessment is not envisaged.

2)

SCHOOL OF SCIENCE AND TECHNOLOGY

Group of Academic Disciplines: **04/GEOS-02 “Paleontology, stratigraphic geology and sedimentology, structural geology and tectonics”**

Academic Discipline: **GEOS-02/B “Stratigraphic geology and sedimentology”**

Maximum number of publications to be submitted: **12**

Type of research activity:

The scientific commitment required must be relevant and impactful both in the field of basic research and in that of applied research, with particular attention to the study and sedimentological and stratigraphic characterization of natural geological reservoirs and the sedimentary tectonic evolution of sedimentary basins. Furthermore, the Teacher will be required to interact with colleagues from other disciplinary areas at a local, national and international level, giving impetus and vigour to basic and applied research activities through the ability to attract public and private funding.

Type of teaching activity:

Based on the training offer provided and the teaching programme, the selected teacher will have to fulfil his teaching commitment at the School of Science and Technology. This commitment will concern teachings relating to the Academic Discipline GEOS-02/B “Stratigraphic geology and sedimentology” (ex-GEO/02), provided in the Bachelor’s and Master’s degrees, Specialization and PhD courses pertaining to the School of Science and Technology. In particular, the teaching commitment will include courses in Sedimentology and Stratigraphy, Geological Surveying and application subjects in the sector at three-year degree level (Class L-34), and advanced to the Master's degree level (Class LM-74). The Teacher will also have to act as supervisor of degree and PhD theses, participate in final exam committees and in the PhD teaching body, as well as carry out organisational and teaching coordination activities.

Realisation of the so-called social impact (the so-called third mission):

The Teacher's activities in this area will be aimed at the development and implementation of actions aimed at enhancing knowledge, with a cultural and educational impact on citizenship and on the regional, national and international territory. These actions include technology transfer, initiatives in schools and public commitment through the creation of informative publications, participation as an expert in radio and television broadcasts and in public meetings aimed at audiences of non-specialists on relevant topics, such as climate variations, the management of risks and the importance of the conservation and valorisation of natural heritage.

Assessment of language skills:

Linguistic skills relating to knowledge of the English language will be assessed on the basis of documented curricular experience: therefore, in-person assessment is not envisaged.

3)

SCHOOL OF PHARMACEUTICAL SCIENCES AND HEALTH PRODUCTS

Group of Academic Disciplines: **03/CHEM-08 “Technology, socioeconomics and regulation of medicines and products for well-being and health”**

Academic Discipline: **CHEM-08/A “Technology, socioeconomics and regulation of medicines and products for well-being and health”**

Maximum number of publications to be submitted: **20**

Type of research activity:

A scientific commitment is required that is congruent with the Academic Discipline CHEM-08/A, and will therefore concern the development and chemical-physical characterization of conventional dosage forms and innovative modified release systems, including micro and nanotechnological ones, for the delivery and direction of active molecules of both natural and synthetic origin.

Type of teaching activity:

A teaching commitment is required on the teaching subjects relating to the Academic Discipline CHEM-08/A, including basic and specialist courses relating to Galenic Pharmacy, Regulations and all professional aspects inherent to the pharmacist's activity, including the Service Pharmacy, for a total teaching commitment of no less than 120 hours of lessons for all courses in the relevant sector..

Realisation of the so-called social impact (the so-called third mission):

A commitment is required aimed at enhancing the products of teaching and research, encouraging constant comparison and mutual development between the University, the territory and the business sector.

Assessment of language skills:

Linguistic skills relating to knowledge of the English language will be ascertained on the basis of the publications in the language presented and the skills that can be deduced from the CV presented: therefore, in-person assessment is not foreseen.

4)

SCHOOL OF LAW

Group of Academic Disciplines: **06/MEDS-25 “Forensic and occupational medicine”**

Academic Discipline: **MEDS-25/A “Forensic Medicine”**

Maximum number of publications to be submitted: **15**

Type of research activity:

On a scientific level, the candidate will have to develop, through publications in journals, essays and monographs, research topics in the “Forensic Medicine” sector, with particular reference to the areas of study of the clinical and legal components of forensic medicine and biomedical forensic sciences; and in particular, social medicine, insurance medicine, assessment of personal injury, health risk management, criminology, forensic psychopathology, deontology, medical ethics and bioethics.

Type of teaching activity:

The required teaching commitment is related to the carrying out of institutional courses relating to the Academic Discipline MEDS-25/A “Forensic Medicine”, activated in the three-year and Master's degree courses, as well as PhD and higher-education courses pertaining to the School of Law (masters and training courses), on the basis of the training offered and the educational programming of the relevant courses. In particular, the Teacher will have to impart the teaching activity frontal and via web connection in both semesters of full-time lessons in the subjects referred to in the Academic Discipline MEDS-25/A "Forensic Medicine", and at the same time must guarantee educational participation in the training activities activated by the University.

Realisation of the so-called social impact (the so-called third mission):

In this context, Unicam's collaboration activity with bodies and institutions will be taken into consideration in order to contribute to the achievement of institutional goals in the field of teaching and research, the organization of Masters and training courses, the development of patents, the carrying out performance activities on behalf of third parties.

Assessment of language skills:

Linguistic skills relating to knowledge of the English language will be assessed on the basis of the publications presented: therefore, in-person assessment is not foreseen.

As regards the description of the contents of Groups of Academic Disciplines, and the update of Academic Disciplines and their attribution to the Groups of Academic Disciplines, please refer to Ministerial Decree No. 639 of 2 May 2024.

Art. 2 Publication of the Notice of Competition

This Notice of Competition will be published on the University of Camerino website, at www.unicam.it (including the online noticeboard of the University), on the MUR [Italian Ministry of Education, University and Research] website, at <http://bandi.miur.it>, and on the European Union website, at <http://ec.europa.eu/euraxess>.

Announcement of the Notice of Competition will be published in the Official Gazette of the Italian Republic - the 4th Special Series – Competitions and Exams.

Art. 3 Requirements for participation in the selection procedure by Call

Only candidates who have obtained the National Scientific Qualification, pursuant to art. 18 paragraph 4-ter of Law No. 240/2010, for the Recruitment field, or for one of the Recruitment Fields included in the same macro-sector and for the positions covered by the procedure, shall be admitted to the selection procedure.

The following shall not be admitted to the Selection procedure by call:

- a) First-level professors already in service at another University;
- b) Scholars permanently engaged abroad in research or teaching activities at university level, in positions of the same level as those covered by the Call, on the basis of the correspondence tables defined by the Ministry, unless they have obtained the first-level National Scientific Qualification;
- c) Those who have a degree of kinship or affinity, up to and including the fourth degree, with a Professor belonging to the School proposing the Call, or with the Rector, the General Director or a member of the University Board of Directors;
- d) Candidates excluded from the enjoyment of civil and political rights;

e) Candidates excluded from the active political electorate and those who have been dismissed or released from a position in Public Administration for consistently insufficient performance, or who have been revoked from another public sector position, pursuant to Art. 127, letter d) of Consolidated Law approved by Presidential Decree No. 3 of 10 January 1957.

Candidates must be in possession of the requirements for admission to the Selection procedure at the date of expiry of the deadline for submitting the application.

Art. 4

Application and presentation deadline

Applications for participation in this selection procedure must be submitted within the peremptory term of **30 days**, starting from the day following the date of publication of the relevant Notice in the Official Gazette of the Italian Republic - the 4th Special Series - Competitions and Exams.

If the deadline for submitting the application falls on a Saturday or a public holiday, the deadline shall be postponed to the first working day.

To participate in the selection procedure, it is necessary to fill in and sign an online application, drawn up according to the model provided by the platform.

The application and the related attachments must be submitted exclusively through the computer application system adopted, available at the link indicated on the webpage on which the Notice of the Selection Procedure was published.

Access to the platform is permitted through the following methods:

- using SPID (public digital identity system): please note that in this case it is not necessary to sign the participation application;
- by registering on the platform, to be carried out upon first access, with the creation of a login ID and password, in this case the participation application must be signed with a handwritten or digital signature.

Please note that the email addresses, ordinary and certified email, indicated by the candidate in the participation application will be used by this Administration for all subsequent communications relating to the procedure in question.

All information needed for the correct completion and submission of the application is available in the “*Guide to completing the online application*”, published on the application form home page

The application must be submitted exclusively through the online procedure indicated in the Notice, containing the following wording, which differs according to the position announced, for the position for which the candidate is applying:

- 1) “*Application for participation in Selection Procedure by Call for one (1) position of Full Professor, pursuant to Art. 18, Paragraph 4-ter of Law No. 240/2010, for the School of Biosciences and Veterinary Medicine, Group of Academic Disciplines 07/MVET-03, and Academic Discipline MVET-03/B*”;
- 2) “*Application for participation in Selection Procedure by Call for one (1) position of Full Professor, pursuant to Art. 18, Paragraph 4-ter of Law No. 240/2010, for the School of Science and Technology, Group of Academic Disciplines 04/GEOS-02, and Academic Discipline GEOS-02/B*”;

3) “Application for participation in Selection Procedure by Call for one (1) position of Full Professor, pursuant to Art. 18, Paragraph 4-ter of Law No. 240/2010, for the School of Pharmaceutical Sciences and Health Products, Group of Academic Disciplines 03/CHEM-08, and Academic Discipline CHEM-08/A”;

4) “Application for participation in Selection Procedure by Call for one (1) position of Full Professor, pursuant to Art. 18, Paragraph 4-ter of Law No. 240/2010, for the School of Law, Group of Academic Disciplines 06/MEDS-25, and Academic Discipline MEDS-25/A”;

Applications presented in ways other than online will not be considered admissible and therefore will be excluded.

The online compilation and submission of the application must be carried out by 01:00 p.m. (Italian time) on the day of expiry of the Notice.

Each candidate can send only one application.

The following must be attached to the application, in PDF, JPG, JPEG, or PND format (maximum allowed size for single attachment is 5 MB):

- curriculum vitae indicating scientific and teaching activity of the candidate, dated and signed;
- a detailed list of publications submitted, dated and signed;
- a number of publications indicated in Art. 1 of this Notice;
- a copy of a valid identification document (front and back) – only if the handwritten signature, without SPID, is used.

Successful application and date of receipt of the application is certified by the computer system by means of a receipt, which will be automatically sent to the e-mail address provided by the candidate during registration.

The computer application system for submitting the application will remain active even on any days when the University is closed.

After the deadline for submitting applications, the system will no longer allow submissions.

Assistance with the online compilation may be requested by sending a specific support request directly from within the platform and will be suspended starting from the twenty-ninth day from publication of the Notice, and until the deadline for the online compilation and submission of the application.

In the application, candidates must declare, assuming full civil, criminal and administrative responsibility, the following:

1. Their last name, name, place and date of birth, residence and citizenship;
2. Tax Code (for Italian citizens) or Personal identification code (for foreign citizens);
3. To be in possession of all the requirements for admission to the Selection procedure, pursuant to Art. 3 of this Notice of Selection Procedure pursuant to article 16 of Law No, 240/2010, for the Academic Discipline and the position covered by the Procedure;
4. Indication of the Academic Discipline in which the National Scientific Qualification was obtained, and the relevant date of achievement;
5. Not to be a Full Professor already in service;
6. Not to be a scholar permanently engaged abroad in research or teaching activities at university level, in positions of the same level as those covered by the Call, on the basis of the correspondence tables defined by the Ministry;

7. To have no degree of kinship or affinity, up to and including the fourth degree, with a Professor belonging to the School proposing the Call, or with the Rector, the General Director or a member of the University Board of Directors;
8. To have no criminal convictions, or, in case of any convictions, indicating the details of the related sentences and any pending criminal proceedings;
9. To enjoy full civil and political rights;
10. For foreign citizens, to enjoy full civil and political rights in their State of origin, or the reasons for the exclusion from the enjoyment of civil and political rights, and to have adequate knowledge of the Italian language;
11. The current position regarding military service obligations (for Italian citizens born before 1986);
12. To not have been dismissed from a position in Public Administration for consistently insufficient performance, and to not have been revoked from another public sector position, pursuant to Art. 127, letter D, of Consolidated Text of Presidential Decree No. 3 of 10 January 1957;
13. That what is reported in the curriculum vitae is true and correct, and that the attached publications conform to the originals.

Furthermore, candidates must submit their CV, showing their scientific and teaching activities, **also in electronic format, omitting personal data, including the final signature and a photo (optional), to the e-mail address: anna.silano@unicam.it.**

The application must also include the elected domicile of the candidate for the purposes of this Selection Procedure, and a certified e-mail address, if any. It is advisable to include a telephone number of the candidate. Any change in the address must be promptly communicated to the Division of Human Resources, Organisation and Development [Area Persone, Organizzazione e Sviluppo] of the University of Camerino.

The Administration shall not be held responsible for the loss of communications due to the incorrect indication of the address by the candidate, or due to failure to communicate, or to late communication of the change of the address indicated in the application, or due to any computer or Internet issues, attributable to third parties, in the case of unforeseeable circumstances or force majeure.

Any withdrawal from the selection by the candidate, signed, dated and accompanied by a copy of a valid identity document, must be addressed to the Rector and sent by e-mail, with a scanned file, to the following e-mail address: anna.silano@unicam.it.

The withdrawal shall take effect as from the first meeting following the date of receipt.

Art. 5 Qualifications and Publications

The candidates must declare in the application the possession of the requirements for admission to the selection procedure, pursuant to Art. 3 of this Notice.

They also must submit the publications deemed useful for this selection procedure.

The number of publications must not exceed the number indicated in Art. 1 of this Notice. If the maximum number of publications is exceeded, the Selection Committee shall evaluate the same, according to the order indicated in the list, up to the limit established. Therefore, the publications sent, but not included in the list attached to the application, shall not be taken into consideration by the Selection Committee.

It is not permitted to refer to documents or publications presented for other procedures to this or another Administration.

The Administration is required to carry out appropriate checks, even randomly, and in all cases where well-founded doubts arise as to the veracity of the statements produced. Anyone making false statements, uttering forged instruments, or making use of the same, shall be subject to the provisions of Art. 76 of Presidential Decree No. 445/2000.

Acts and documents originally in a foreign language, other than English, French, German or Spanish, must be accompanied by a translation into Italian, certified as conforming to the original, and issued by a competent diplomatic or consular representation, or by an official translator.

Art. 6 Exclusions

All candidates shall be admitted to the procedure conditionally, subject to verification of the aforementioned admission requirements. The Administration, with a reasoned provision, may at any time during the procedure exclude those candidates who do not meet these requirements. The exclusion will be communicated directly to the person concerned at the email address indicated during registration on the platform.

Art. 7 General criteria for the evaluation of candidates

The selection is aimed at identifying the candidates most qualified to carry out teaching and scientific tasks, for which the each position has been opened.

The evaluation takes place on the basis of the criteria, and according to the rules set out by the Selection Committee, in line with the indications of the Notice of Competition.

The criteria take into account the qualifications, scientific publications, curriculum vitae, teaching activity, language skills, if required, and specific competences indicated in Art. 1 of the Notice.

Art. 8 Selection Committee and related obligations

For the purposes of the Procedure by Call, referred to in this Notice of Competition, a Selection Committee shall be appointed, composed according to the provisions of Art. 4 of the Regulations.

Committee members are officially required to participate in the work of the Committee, except in cases of force majeure. The renunciation of the appointment or resignation of a member of the Committee, due to unexpected impediments, must be properly justified, and shall take effect only after the issuance of a Decree of approval by the Rector, also appointing a substitute member.

The Committee shall carry out its work in the presence of all members and shall make any decisions by an absolute majority of the same.

The call for the first meeting of the Committee shall be made by the Rector.

In its first meeting, the Committee shall:

- 1) elect the Chairman and the Minute Taker;
- 2) establish the criteria and the methods for the evaluation of candidates;

At the end of the first meeting, the report containing the criteria and the methods for the evaluation of candidates shall be sent to the Procedure Manager, who must attend to the publication of the same on the University's website, not less than seven (7) days before the continuation of the Committee's work. Each Committee preliminarily verifies possession of the requirements referred to in the art. 3 of this Call, and then proceeds to evaluate the candidate(s) on the basis of the criteria established in the preliminary session.

In all four procedures, the assessment is envisaged without the presence of linguistic skills, according to the methods indicated in the art. 1 of the Call.

At the end of the work, each Selection Committee, after evaluating the candidate(s), carried out on the basis of the scientific publications, curriculum, qualifications, teaching activity and assessment of linguistic skills, with a resolution adopted by a majority of the members, formulates an overall opinion for each candidate, forming a ranking list, and indicating the candidates most qualified to carry out the tasks indicated in the Call.

Once the work is completed, each Committee delivers the competition documents to the person responsible for the proceedings.

The proceedings of the Committee consist of the minutes, drawn up in duplicate copy, of the individual meetings, including the individual, collective and overall judgements expressed on each candidate.

The work of the each Committee must be completed within four (4) months from the publication date of the Rector's Decree concerning the appointment of the Committee in the Official Gazette of the Italian Republic. The Rector may extend the deadline for the conclusion of the procedure for no more than two (2) months, for proven and exceptional circumstances reported by the Chairman of the Committee. In the event that the works are not completed within the set deadline, the Rector, by a substantiated decision, shall initiate the procedure for the substitution of the members responsible for the delay, establishing a new deadline for the conclusion of the works.

Art. 9 **Approval of the Proceedings**

The proceedings must be approved by a Rector's Decree, following the delivery of the minutes by the Committee to the Division of Human Resources, Organisation and Development [*Area Persone, Organizzazione e Sviluppo*], after verification of their regularity. This Decree shall be communicated to the candidates and to the School publishing the Call, in order to proceed with the subsequent steps. Rector's Decree approving the proceedings shall be published in the Official Gazette of the Italian Republic, and on the website of the University of Camerino.

From the date of publication of the aforementioned Decree in the Official Gazette, the terms for filing any appeals shall start.

The minutes of the meetings and the individual, collective and overall judgments shall be published on the website of the University of Camerino.

In the event of any irregularities, the Rector shall send the proceedings back to the Committee, together with a substantiated decision, establishing a deadline to provide for any necessary changes.

Art. 10 Call

Following the approval of the documents, each School, based on the outcome of the selection, proposes the call of the Full Professor with a favourable vote of the absolute majority of the first-level Professors. This proposal is then submitted to the Board of Directors for approval, subject to verification of the existence of the necessary financial availability and compliance with current regulatory provisions.

Art. 11 Rights and Duties

Rights and duties are as prescribed by applicable laws and regulations concerning the legal status of the teaching staff.

Art. 12 Financial Compensation and Social Security Benefits

Financial compensation and social security benefits are as prescribed by applicable laws and regulations on the subject.

Art. 13 Appointment

The appointment to Full Professor is prescribed by Rector's Decree and is subject to verification of the conditions prescribed by laws and regulations on employment and labour. The candidate proposed for the appointment shall receive a specific communication, inviting him/her to submit the documents necessary for the appointment, under penalty of invalidation.

Art. 14 Processing of Personal Data

Without prejudice to the provisions on publication obligations by Legislative Decree No. 33/2013 and subsequent amendments and the Minerva Code, the University of Camerino undertakes to respect the confidential nature of the information provided by the candidate, pursuant to EU Regulation 2016/679.

Pursuant to Art. 13 of the General Data Protection Regulation (EU Regulation 2016/679), candidates are hereby informed that the processing of personal data they provide when participating in the competition or in any case acquired for this purpose by the University of Camerino, is aimed solely at carrying out the activities of the selection procedure and the possible recruitment into service, and will be carried out by the persons in charge of the selection procedure, including the Selection Committee, with the use of IT procedures, in the ways and within the limits necessary to pursue the aforementioned purposes, even in the event of any communication to third parties.



The provision of such data is necessary to verify the participation requirements and possession of the required qualifications, and failure to provide them may preclude this verification, and therefore may lead to exclusion from this procedure.

Candidates are entitled to the rights referred to in articles 15 et seq. of the aforementioned Regulation 2016/679; in particular, the right to access their personal data, to request their rectification, cancellation, limitation of processing, as well as to oppose their processing.

Interested parties who believe that the processing of personal data referring to them occurs in violation of the provisions of the Regulation have the right to lodge a complaint with the Guarantor, as foreseen by Art. 77 of the Regulation, or to take the appropriate judicial measures, according to the provisions of art. 79 of the Regulation.

The Data Controller is the University of Camerino, with registered office in Camerino, Piazza Cavour 19/f (the operational headquarters, following the post-earthquake condemnation of the Piazza Cavour office, are in Via Pieragostini n. 18 – Rector’s Office – University Campus), Certified e-mail: protocol@pec.unicam.it.

The University of Camerino has appointed a Personal Data Protection Officer, whose contact details are: E-mail: rpd@unicam.it; Certified e-mail: rpd@pec.unicam.it.

For more information, please consult the “Information sheet for participants in competitions and selections announced by the University”, published on the University website on the page dedicated to the selection procedure.

UNICAM reserves the right to carry out checks on the veracity of the declarations made.

Art. 15 Procedure Manager

The Procedure Manager, referred to in this Notice of Competition, is Ms Anna Silano, Telephone: 0737/402024; E-mail: anna.silano@unicam.it.

Art. 16 Regulations of Reference

For all matters not provided for in this Notice of Competition, the provisions of current legislation regarding public competitions and university legislation shall apply, insofar as applicable.

THE RECTOR
Prof. Graziano Leoni