



Prot. No. 52123 of July 11, 2024

Subject: Selection procedure for the recruitment of 1 (one) Fixed-Term Tenure-Track Researcher (RTT), pursuant to Art. 24, Paragraph 3 of Law No. 240/2010, as modified by Law No. 79 of 29 June 2022, for the School of Pharmaceutical Sciences and Health Products, for the Group of Academic Disciplines 06/MEDS-24, and Academic Discipline MEDS-24/B – CALL/NOTICE OF SELECTION PROCEDURE.

THE RECTOR

HAVING REGARD TO Law No. 168 of 09 May 1989, implementing the constitutional principle of university autonomy, providing for the recognition of the teaching, scientific, organisational, financial and accounting autonomy of the universities;

HAVING REGARD TO Law No. 537 of 24 December 1993, and in particular Art. 5, launching the financial autonomy of the University;

HAVING REGARD TO Law No. 240 of 30 December 2010, as modified by Law No. 79 of 29 June 2022, in particular article 24, which in paragraph 3 provides for the possibility of stipulating fixed-term employment contracts for a total duration of six years, non-renewable, the entry requirements for which are a PhD or, for the sectors concerned, a medical specialisation diploma;

WITH REFERENCE TO Regulations for the hiring of fixed-term researchers on tenure track (RTT), pursuant to article 24 of Law No. 240/2010, as amended by Law No. 79 of 29 June 2022, converted from Decree-Law No. 36 of 30 April 2022, issued with Rector's Decree No. 144/2024, Prot. No. 19629 of 14 March 2024;

HAVING REGARD TO Ministerial Decree No. 243 of 25 May 2011, defining the criteria and the parameters, also on an international level, for the preliminary assessment of the candidates for the stipulation of contracts, pursuant to Art. 24 of Law No. 240/2010;

HAVING REGARD TO Legislative Decree No. 49 of 29 March 2021, containing the regulations for the planning, monitoring and evaluation of the budget and recruitment policies of the Universities, in implementation of Law No. 240/2010;

ACKNOWLEDGING that Decree-Law No. 36 of 30 April 2022, converted with amendments by Law No. 79 of 29 June 2022, provides for, among other things, the reform of groups of academic disciplines and of academic disciplines;

HAVING REGARD TO recent Ministerial Decree No. 639 of 2 May 2024, containing the new



determination of the groups of academic disciplines (called GSD) and the related declarations, as well as the rationalisation and updating of the academic disciplines (called SSD) and the attribution of the latter to groups of academic disciplines, pursuant to art. 15 of Law No. 240 of 30 December 2010, as amended by art. 14 paragraph 6-bis of the Legislative Decree No. 36 of 30 April 2022, converted with amendments by Law No. 79 of 29 June 2022;

HAVING REGARD TO the University of Camerino signing the declaration of commitment to adopt the European Charter for Researchers and of the Code of Conduct for the Recruitment of Researchers, in July 2005, and recently updated based on the recommendation of the European Council No. 1640 of 18 December 2023;

HAVING REGARD TO Law No. 104 of 05 February 1992 and subsequent amendments, regulating assistance, social integration, and the rights of the disabled;

HAVING REGARD TO Law No. 241 of 07 August 1990, and subsequent amendments, concerning the rules on the transparency of administrative procedures and on access to administrative documents;

HAVING REGARD TO Legislative Decree No. 33 of 14 March 2013, as amended by Legislative Decree No. 97 of 25 May 2016, providing for “Reorganisation of the regulation concerning the right of civic access and the obligations of publicity, transparency and dissemination of information by Public Administrations”;

HAVING REGARD TO Presidential Decree No. 445 of 28 December 2000, providing for the so-called “Consolidated Act on legislative and regulatory provisions with reference to administrative documentation”, and subsequent amendments;

WITH REFERENCE TO the Code of Ethical Conduct of the University of Camerino, issued with the Rector’s Decree No. 16 of 3 February 2015, recently modified by Rector’s Decree No. 123/2023, Protocol No. 27774 of 19 April 2023;

WITH REFERENCE TO the Integrated Plan of Activities and Organisation (*Italian acronym: PIAO*), as provided by Decree-Law No. 80 of 9 June 2021, converted, with modifications, from Law No. 113 of 6 August 2021, starting from 30 April 2022, which contains, as an integral part, the planning for the prevention of corruption and transparency, replacing the Three-year Plan for the Prevention of Corruption and Transparency;

WITH REFERENCE TO the Gender Equality Plan 2022-2024, by virtue of which the University of Camerino guarantees equality and equal opportunities for men and women with regard to access to work, and related conditions;

CONSIDERING that, in implementation of article 1 paragraph 297 letter a) of Law No. 234 of 30 December 2021, resources are made available for the activation of several Extraordinary Plans for the recruitment of staff of state university institutions in relation to the increases of the resources allocated from 2022 to 2026, providing for the activation of 4 Extraordinary Plans, called A, B, C



and D;

ACKNOWLEDGING that Plan A, envisaged by Ministerial Decree No. 445 of 6 May 2022, will end on 31 October 2024, and was entirely committed to the previous programming;

ACKNOWLEDGING that Plan B, envisaged by Ministerial Decree No. 795 of 26 June 2023, “Extraordinary university staff recruitment plan 2024”, must be implemented in the time interval from 1 January 2024 to 31 October 2025, and the current planning of the teaching/researcher staff will depend on it;

WITH REFERENCE TO the Decree of the Director of School of Pharmaceutical Sciences and Health Products, Protocol No. 33559 of 13 May 2024, with which it is requested to proceed with the activation of the selection procedure for 1 fixed-term university researcher position in tenure track (RTT), pursuant to art. 24 paragraph 3 of Law No. 240/2010, as amended by Law 29 June 2022 No. 79, for the group of academic disciplines 06/MEDS-24 “Medical statistics, general and applied hygiene and general, clinical, paediatric, obstetric-gynaecological and neonatal nursing sciences”, and for the academic discipline MEDS-24/B “General and applied hygiene” - Project title: “*Evaluation of the healthiness of water intended for human consumption through conventional and innovative procedures*”, position which had already been previously approved, as type B fixed-term researcher), by the School Council at their meeting No. 142 of 5 April 2023, but was never announced;

WITH REFERENCE TO the new Integrated Activity and Organisation Plan (PIAO) 2024-2026, approved by the Board of Directors at their meeting of 31 January 2024, as a single programming document;

WITH REFERENCE TO the resolutions of the University Senate and the Board of Directors of 13 June 2024, with which, among others, the activation of the aforementioned selective procedure by RTT, as part of the Extraordinary Plan B, provided for by the Ministerial Decree No. 795 of 26 June 2023, was approved;

ASCERTAINED the financial availability to announce this fixed-term tenure-track researcher position, which will be covered by the resources allocated by Ministerial Decree No. 795 of 26 June 2023 (Extraordinary Plan called B);

DECREES

Art. 1 Purpose

Selection procedure for the recruitment of one (1) position of tenure-track, full-time, fixed-time Researcher, pursuant to Art. 24, Paragraph 3, Letter A of Law No. 240, as modified by Law No. 79

Administration
www.unicam.it
Tax Code: 81001910439
VAT No. 00291660439
protocollo@pec.unicam.it

Division of Human Resources, Organisation, and Development
Division Manager
Ms. Gisella Claudi

Recruitment Office
Procedure Manager
Ms. Anna Silano
Via Pieragostini, 18
62032 – Camerin (MC)
Tel. +39 0737 402024
e-mail: anna.silano@unicam.it



of 29 June 2022, is launched at the University of Camerino, with a single legal office, although some educational and/or scientific departments are located in municipalities other than Camerino.

The position announced is as follows:

SCHOOL OF PHARMACEUTICAL SCIENCES AND HEALTH PRODUCTS
Group of Academic Disciplines: 06/MEDS-24 “Medical statistics, general and applied hygiene and general, clinical, paediatric, obstetric-gynaecological and neonatal nursing sciences”
Academic Discipline: MEDS-24/B “General and applied hygiene”
Research Project Title: “ <i>Evaluation of the healthiness of water intended for human consumption through conventional and innovative procedures</i> ”
Maximum number of publications submittable by the candidates: 12

As regards the description of the content of the Group of Academic Disciplines (GSD) and the updating of the Academic Discipline (SSD) and its attribution to the Group of Academic Disciplines, please refer to the Ministerial Decree No. 639 of 2 May 2024.

Art. 2 Publication of the Notice of Selection Procedure

This Notice will be published on the University of Camerino website, at: www.unicam.it (included in the online notice board of the University), on the website of the Ministry of University and Research (presently, MUR) at: <http://bandi.miur.it>, and on the European Union website at: <http://ec.europa.eu/euraxess>.

The Notice of Selection Procedure will be published in the Official Gazette of the Italian Republic – the 4th Special Series - Competitions and Exams.

Art. 3 Requirements for admission to the selection procedure

Pursuant to Art. 24, Paragraph 3 of Law No. 240/2010, as modified by Law No. 79 of 29 June 2022, the following shall be admitted to the selection procedure: Italian and foreign candidates,

Administration
www.unicam.it
Tax Code: 81001910439
VAT No. 00291660439
protocollo@pec.unicam.it

Division of Human Resources, Organisation, and Development
Division Manager
Ms. Gisella Claudi

Recruitment Office
Procedure Manager
Ms. Anna Silano
Via Pieragostini, 18
62032 – Camerin (MC)
Tel. +39 0737 402024
e-mail: anna.silano@unicam.it



including citizens of non-EU countries, in possession of a **PhD, or equivalent degree**, obtained in Italy or abroad, or for the sectors concerned, the **medical specialisation diploma**.

The PhD degree, or the medical specialisation diploma, must be obtained by the deadline of this selection procedure, and, in any case, at the time of submitting the application for participation in this selection procedure.

In the case of a PhD degree obtained abroad, it is necessary to attach the Declaration of equivalence, pursuant to Art. 38 of Legislative Decree No. 165/2001, or the **Declaration of equipollence** with the PhD degree obtained within the Italian university system, issued pursuant to Art. 74 of Presidential Decree No. 382/1980, or to **indicate the details of the receipt of the delivery of the request for recognition of the foreign qualification obtained issued by the Presidency of the Council of Ministers - Department of Civil Service**, pursuant to art. 38 of Legislative Decree No. 165/2021, as amended by Legislative Decree No. 228 of 30 December 2021 (the so-called Thousand-Extensions Decree), converted by Law No. 15 of 25 February 2022.

Possession of the above requirement must be declared in the application, pursuant to art. 46 of the Presidential Decree No. 445/2000, **and its absence entails exclusion from the selection procedure.**

The following shall not be admitted to the Selection procedure:

- Candidates excluded from the enjoyment of civil and political rights;
- Candidates excluded from the active political electorate and those who have been dismissed or released from a position in Public Administration for consistently insufficient performance, or who have been revoked from another public sector position, pursuant to Art. 127, letter D of Consolidated Text approved by Presidential Decree No. 3, 10 January 1957;
- Candidates who have already been employed on a permanent basis as full or associate university professors or as researchers, even if they have left the service, as well as those who have already stipulated, for at least three years, contracts for fixed-term researchers on tenure track (RTT) , referred to in art. 24 paragraph 3 of Law No. 240/2010, or other contracts for fixed-term researchers with a tenure path;
- Candidates having a degree of kinship or affinity, up to and including the fourth degree, with a Professor working at the School publishing the proposal for the activation of the contract, or with the Rector, Director-General, or a member of the University's Board of Governors.

For the entire duration of the contract as a fixed-term researcher on tenure track, public administration employees are placed, without allowances or social security contributions, on leave or in non-tenure positions in accordance with current legislation.

Art. 4

Procedures for submitting the application for admission to the selection procedure

Administration
www.unicam.it
Tax Code: 81001910439
VAT No. 00291660439
protocollo@pec.unicam.it

Division of Human Resources, Organisation, and Development
Division Manager
Ms. Gisella Claudi

Recruitment Office
Procedure Manager
Ms. Anna Silano
Via Pieragostini, 18
62032 – Camerin (MC)
Tel. +39 0737 402024
e-mail: anna.silano@unicam.it



Applications for participation in this selection procedure must be submitted within the peremptory term of **30 days**, starting from the day following the date of publication of the relevant Notice in the Official Gazette of the Italian Republic - the 4th Special Series - Competitions and Exams.

If the deadline for submitting the application falls on a Saturday or a public holiday, the deadline shall be postponed to the first working day.

To participate in the selection procedure, it is necessary to fill in and sign an online application, drawn up according to the model provided by the platform.

The application and the related attachments must be submitted exclusively through the computer application system adopted, available at the link indicated on the webpage on which the Notice of the Selection Procedure was published.

Access to the platform is permitted through the following methods:

- using SPID (public digital identity system): please note that in this case it is not necessary to sign the participation application;

- by registering on the platform, to be carried out upon first access, with the creation of a login ID and password, in this case the participation application must be signed with a handwritten or digital signature.

Please note that the email addresses, ordinary and certified email, indicated by the candidate in the participation application will be used by this Administration for all subsequent communications relating to the procedure in question.

All information needed for the correct completion and submission of the application is available in the “*Guide to completing the online application*”, published on the application form home page.

The application must be submitted exclusively through the online procedure indicated in the Notice. Applications presented in ways other than online will not be considered admissible and therefore will be excluded.

The online compilation and submission of the application must be carried out by 01:00 p.m. (Italian time) on the day of expiry of the Notice.

Each candidate can send only one application.

The following must be attached to the application, in PDF, JPG, JPEG, or PNG format (maximum allowed size for single attachment is 5 MB):

- curriculum vitae indicating scientific and teaching activity of the candidate, dated and signed;
- a detailed list of publications submitted, dated and signed;
- a number of publications indicated in Art. 1 of this Notice.
- the PhD thesis, which must be attached after the publications;
- copy of a valid identification document (front and back), only if the handwritten signature, without SPID, it used.

Successful application and date of receipt of the application is certified by the computer system by means of a receipt, which will be automatically sent to the e-mail address provided by the candidate during registration.



The computer application system for submitting the application will remain active even on any days when the University is closed, but assistance by the offices will not be guaranteed.

After the deadline for submitting applications, the system will no longer allow submissions.

Assistance with the online compilation may be requested by sending a specific support request directly from within the platform and will be suspended starting from the fourteenth day from publication of the Notice, and until the deadline for the online compilation and submission of the application.

In the application, candidates must declare, assuming full civil, criminal and administrative responsibility, the following:

1. Their last name, name, place and date of birth, residence and citizenship;
2. Tax Code (for Italian citizens) or Personal identification code (for foreign citizens);
3. To be in possession of all the requirements for admission to the Selection procedure, pursuant to Art. 3 of this Notice of Selection Procedure;
4. To have no degree of kinship or affinity, up to and including the fourth degree, or a marital, civil union or cohabitation-outside-marriage relationship, pursuant to Law of 20 May 2016, No. 76, with a Professor working at the School publishing the Notice, or with the Rector, Director-General, or a member of the University's Board of Governors. **Failure to present this last declaration shall result in the exclusion from the procedure;**
5. To have no criminal convictions, or, in case of any convictions, indicating the details of the related sentences and any pending criminal proceedings;
6. To enjoy full civil and political rights;
7. For foreign citizens, to enjoy full civil and political rights in their State of origin, or the reasons for the exclusion from the enjoyment of civil and political rights, and to have adequate knowledge of the Italian language;
8. The current position regarding military service obligations for Italian citizens;
9. To not have been dismissed from a position in Public Administration for consistently insufficient performance, and to not have been revoked from another public sector position, pursuant to Art. 127, letter D, of Consolidated Text of Presidential Decree No. 3 of 10 January 1957;
10. To not hold a position of full or associate University Professor or Researcher, even if they have already ceased their service, as well as not having already stipulated, for at least three years, contracts for fixed-term researchers on tenure track (RTT), referred to in art. 24 paragraph 3 of Law No. 240/2010, or other contracts for fixed-term researchers with a tenure path;
11. To undertake to hold lectures and seminars in English language, and to be available, in case they are hired, to commute to any Unicam service location assigned to them;
12. That what is reported in the curriculum vitae is true and correct, and that the attached publications conform to the originals.

Furthermore, candidates must submit their CV, showing their scientific and teaching activities, **also in electronic format, omitting personal data, including the final signature and a**



photo (optional), to the e-mail address: anna.silano@unicam.it, which will be published on the Unicam website, as per the directives of the European Charter for Researchers, to which the University of Camerino adheres.

The application must also include the elected domicile of the candidate for the purposes of this Selection Procedure, and a certified e-mail address, if any. It is advisable to include a telephone number of the candidate. Any change in the address must be promptly communicated to the Division of Human Resources, Organisation and Development [Area Persone, Organizzazione e Sviluppo] of the University of Camerino.

The Administration shall not be held responsible for the loss of communications due to the incorrect indication of the address by the candidate, or due to failure to communicate, or to late communication of the change of the address indicated in the application, or due to any computer or Internet issues, attributable to third parties, in the case of unforeseeable circumstances or force majeure.

Candidates with disabilities, pursuant to Law No. 104 of 5 February 1992, must make an explicit request in their application in relation to their disability and regarding the necessary aid, and additional time may be provided for the completion of the presentation in English language.

Any withdrawal from the selection by the candidate, signed, dated and accompanied by a copy of a valid identity document, must be addressed to the Rector and sent by e-mail, with a scanned file, to the following e-mail address: anna.silano@unicam.it.

The withdrawal shall take effect as from the first meeting following the date of receipt.

Art. 5 Qualifications and Publications

The candidates must declare in the application the possession of the requirements for admission to the selection procedure, pursuant to Art. 3 of this Notice.

They also must submit the publications deemed useful for this selection procedure.

The number of publications must not exceed the number indicated in Art. 1 of this Notice. If the maximum number of publications is exceeded, the Selection Committee shall evaluate the same, according to the order indicated in the list, up to the limit established. Therefore, the publications sent, but not included in the list attached to the application, shall not be taken into consideration by the Selection Committee.

It is not permitted to refer to documents or publications presented for other procedures to this or another Administration.

The Administration is required to carry out appropriate checks, even randomly, and in all cases where well-founded doubts arise as to the veracity of the statements produced. Anyone making



false statements, uttering forged instruments, or making use of the same, shall be subject to the provisions of Art. 76 of Presidential Decree No. 445/2000.

Acts and documents originally in a foreign language, other than English, French, German or Spanish, must be accompanied by a translation into Italian, certified as conforming to the original, and issued by a competent diplomatic or consular representation, or by an official translator.

Art. 6 Selection Committee

The Selection Committee is made up of three members, identified by the School Board in a composition restricted to full and associate teaching staff, with a resolution adopted with the favourable vote of the absolute majority, and is appointed by decree of the Rector, published on the website and on the University online register.

Both Full Professors and Associate Professors can be part of the Committee, the latter in possession of the National Scientific Qualification (ASN) for the first level, provided that they are part of the group of academic disciplines and academic disciplines indicated in the Notice, of which at least two external, respecting, where possible, adequate gender representation.

Teachers from foreign universities who hold the equivalent academic qualification can also be part of the Committee.

The following cannot be part of the Committee:

a) those who have obtained a negative evaluation, pursuant to art. 6 paragraph 8 of Law No. 240/2010;

b) those who have been convicted, even with a sentence that has not become final, for crimes against the Public Administration, provided for in Chapter I of Title II of the second book of the Criminal Code;

c) those who have collaborative relationships with the candidate(s), which present characteristics of systematicity, stability and continuity.

This concerns, in any case, incompatible collaborative relationships the circumstance whereby one of the Committee Members is co-author of more than 30% of a candidate's overall publications and/or the commonality of economic interests arising from a stable professional collaboration;

d) those who are members of the Board of Directors and the Academic Senate of the University of Camerino.

The members of the Committee must sign a declaration of commitment relating to compliance with ethical principles, confidentiality, and absence of incompatibility.

From the day following the date of publication of the appointment decree on the website and on the official online noticeboard, the thirty (30) day period for any objection begins, if the conditions set out in the art. 51 of the Code of Civil Procedure, of the Committee Members by the candidate(s).



If all the interested parties declare that there are no grounds for recusal, the term ceases to run, even early.

However, after 7 days from publication, the Committee can still begin its work, without prejudice to the fact that the presentation of any requests for recusal (within the peremptory deadline of 30 days) suspends the proceedings for the purposes of evaluating the request and possible replacement of the recused committee member.

Committee members shall not benefit from reimbursements or compensation of any kind.

Committee members external to the University are only granted mission treatment, in accordance with current legislation, if the procedure takes place in person.

Art. 7

Work of the Selection Committee: Criteria, evaluation, and interview

The Committee must guarantee that its work is carried out in a collegial manner, making use, where necessary, of electronic connection tools and adopting its resolutions by an absolute majority of its members.

Participation in the work of the Committee is an official obligation for all members, except in cases of force majeure. Therefore, failure to participate in the works entails forfeiture of the same, ascertained by decree of the Rector.

The resignation of a member of the Committee due to impediments must be adequately motivated and documented and takes effect only following its acceptance by order of the Rector.

In the first session, the Commission elects the President and the Minute-taking Secretary from among its members and predetermines the criteria, in compliance with the provisions of the Ministerial Decree No. 243 of 25 May 2011, for:

- a) the evaluation of scientific publications, including the doctoral thesis, where presented;
- b) the evaluation of the curriculum, with particular reference to research, teaching, integrative teaching, student service and institutional activities;
- c) the assessment of linguistic skills, relating to knowledge of the English language.

At the end of the first session, the report containing the criteria and methods of evaluation of the candidates is sent to the person in charge of the procedure, who ensures its publicity by publication on the University website, at least seven (7) days before the continuation of the Committee's work.

The same will decide, at the time of the preliminary meeting, whether or not to make use of telematic tools for collegial work.

After seven (7) days from the publication of the evaluation criteria, the Committee examines the applications admitted to the procedure. Therefore, each Committee member verifies the absence of causes of incompatibility and the absence of conflict of interest with the candidates admitted to the procedure and signs the relevant declaration.

The Committee, therefore, proceeds with the preliminary comparative evaluation of the



candidates, expressing a reasoned analytical opinion on the scientific publications, which include the doctoral thesis where presented, on the research, teaching, integrative teaching, student service and institutional activities.

In carrying out the preliminary comparative evaluation of the candidates, through individual and collective judgements, the Committee takes into consideration exclusively publications or texts accepted for publication according to current regulations, as well as essays included in collective works and articles published in magazines in paper or digital format, with the exclusion of internal notes and departmental reports. Where applicable, the doctoral thesis or equivalent qualifications are taken into consideration even in the absence of these conditions.

The Selection Committee is required to apply the principles expressed in the European Charter for Researchers on the evaluation of merit on a qualitative and quantitative level. This evaluation places emphasis on the exceptional results obtained in a diversified personal career and not only on the number of publications and appropriately considers teaching and supervision activities, team work, knowledge transfer, research management, innovation and public awareness activities. Career breaks, aimed at conducting other experiences at public or private bodies, or variations in the chronological order of the curriculum are considered as a contribution to the professional development of researchers in a multidimensional path. With regard to scientific production, the Committee expresses, for each candidate, in the collegial judgment, the degree of creativity and autonomy (as foreseen by the *Human Resources Strategy for Researchers*).

Following the preliminary comparative evaluation, the Committee admits the comparatively most deserving candidates to the public discussion of qualifications and scientific production, to an extent between 10 and 20 percent of the number of the same(s) and in any case not less than six (6) units. The candidates are all admitted to public discussion if their number is equal to or less than six (6).

The candidates admitted to the discussion will be notified of the method of conduct (in person or online), the location, the date and time of the interview, with at least fifteen (15) days' notice. The method of carrying out the interviews, i.e. in person or electronically, established by the Committee must be the same for all candidates and for all candidates in the procedure.

To take the interview, candidates must have a valid identification document. Failure to show up for the discussion is considered an explicit and definitive manifestation of the desire to renounce the selection.

The Committee then proceeds to the interview aimed at ascertaining the linguistic skills relating to the English language, as well as the discussion of the qualifications and scientific production, following which it will assign the relevant scores.

Following the discussion, the Committee assigns an analytical score to the scientific publications, which include the doctoral thesis, where presented, to the research, teaching, supplementary teaching, student service and institutional activities and a score on the knowledge of the foreign language.

The Committee, with a reasoned resolution adopted by a majority of its members, identifies the



winning candidate, who must have achieved a threshold score of 70 points in the overall evaluation. On the basis of the scores attributed to the evaluation of qualifications and scientific production, a ranking can be obtained, which can only be used in the event of withdrawal of the successful candidate.

The documents of the Committee consist of the minutes of the individual meetings, of which the individual and collective opinions expressed on each candidate are an integral part, as well as the summary report of the work carried out.

After completing its work, the Selection Committee shall deliver the competition documents to the Procedure Manager.

The work of the Committee must be completed within four (4) months from the date of publication of the provision appointing it. The Rector may extend, only once and for no more than two (2) months, the deadline for the conclusion of the procedure, for proven and exceptional reasons reported by the Committee. In the event that the works are not completed within the extension, the Rector, with a reasoned provision, initiates the procedures for the replacement of the Committee or of the members to whom the causes of the delay are attributable, establishing at the same time a new deadline for the conclusion some jobs.

Art. 8

Approval of documents

The Rector ascertains the formal regularity of the documents, by Rector's Decree, which is published on the website and on the online noticeboard of the University, within thirty (30) days of delivery of the minutes to the competent office of the Administration.

In justified cases this deadline may be deferred by a further thirty (30) days.

In the event that irregularities are found, the Rector sends the documents back to the Committee with a reasoned provision, assigning it a pre-established deadline for the related regularisation.

Otherwise, the Rector orders the annulment of the procedural documents.

Art. 9

Call proposal

The Board of the School that requested the Selection Procedure, within ninety (90) days from the date of verification of the regularity of the documents, the proposal to call the Researcher with a favourable vote of the absolute majority of Full and Associate Professors.

In case of failure to reach a resolution within the aforementioned deadline, the Rector assigns the School a new deadline of thirty days (30) within which to take action, after which the resolution



is referred to the Board of Directors.

The School's call proposal is subject to approval by the Board of Directors, which proceeds with the call.

The School Council may, with a reasoned resolution, decide not to proceed with the proposal to call the successful candidate. In the latter case, for the following three (3) years, the School cannot request the activation of a selection procedure for a position in the same academic discipline, without prejudice to procedures financed with European Union funds.

Art. 10 Working relationship

The Researcher called establishes a fixed-term employment relationship with the University of Camerino, through the stipulation of a private law contract of a subordinate nature. The activities covered by the contract are: research, teaching, supplementary teaching and student services.

The appointment is made by the Rector and is conditional on verification of the conditions established by the regulatory provisions regarding hiring in service.

The person proposed for the appointment receives a specific communication, in which he or she is invited to present the documents necessary for the purposes of the appointment itself.

The tenure-track fixed-term researcher (RTT) contract has a total duration of six (6) years, and is not renewable.

For the purposes of the duration of the relationship established with the contract holder, periods spent on leave for maternity, paternity or health reasons, according to current legislation, are not, at the request of the contract holder, counted.

The overall annual commitment, for full time, relating to the carrying out of teaching, supplementary teaching and student services activities, including orientation and tutoring, is not less than 350 hours, of which at least 100 hours of in-person teaching.

UNICAM, also in relation to the pursuit of internationalisation, as its strategic objective, requires the commitment of fixed-term researchers to hold lessons and seminars in English in UNICAM offices and in those with which the University signs agreements.

Disciplinary jurisdiction is regulated by art. 10 of Law no. 240/2010.

This type of contract does not give rise to rights regarding access to roles. Ownership of the same constitutes a preferential qualification in competitions for access to Public Administration bodies.

Starting from the conclusion of the third year and for each of the subsequent years of holding the contract, the University evaluates, at the request of the interested party, the holder of the contract itself, who has obtained the National Scientific Qualification (ASN) for the purposes of being called to the role of Full Professor, as described in art. 18 of the Regulation.



Art. 11 Incompatibility and further provisions

The position of tenure-track fixed-term Researcher is incompatible with the exercise of trade and industry, except for the possibility of setting up companies with spin-off characteristics or university start-ups, according to current legislation and in compliance with the University regulations.

The exercise of freelance activity is incompatible with the full-time employment.

Without prejudice to compliance with contractual and institutional obligations, fixed-term researchers can freely carry out lectures and seminars of an occasional nature, scientific collaboration and consultancy, scientific and cultural communication, and dissemination, as well as publishing and editorial activities.

The position of fixed-term researcher on tenure track, in accordance with the provisions of the art. 24 paragraph 3 of Law No. 240/2010, is also incompatible with:

- a) any other employment relationship with public and private entities;
- b) stipulation of research contracts also at other universities or public research bodies;
- c) assignment of research grants also at other universities or public research bodies;
- d) doctoral and post-doctoral scholarships and in general with any scholarship of any kind awarded by national or foreign institutions, except in the case in which this is aimed at international mobility for research reasons.

The provisions contained in the “University Regulations governing the incompatibility regime and the procedure for issuing authorisations for the assumption of external positions by Professors, Researchers and technical-administrative staff”, issued with Rectoral Decree Prot. No. 21565 of 2 April 2019, also generally apply to this position.

Art. 12 Financial Compensation

The all-inclusive gross annual salary due to a fixed-term Researcher under a full-time employment contract is equal to the financial compensation provided for by the Presidential Decree No. 232 of 15 December 2011, as amended.

The employment relationship that is established between the University of Camerino and the fixed-term Researcher is governed by the provisions in force on the subject, including those regarding the taxes and social security benefits provided for earnings from employment.

The University also provides insurance coverage relating to accident risks and civil liability.



Art. 13 Processing of Personal Data

Without prejudice to the provisions on mandatory publication of Legislative Decree No. 33/2013 and subsequent amendments, and of the Minerva Code, the University of Camerino is committed to respecting the confidential nature of the information provided by the candidate, pursuant to the EU Regulation 2016/679. All data provided shall be processed only for the purposes related to, or necessary for the selection procedure and for the appointment, if any, in compliance with current regulations.

Art. 14 Rights and Duties

The rights and duties are those provided for by the current legal provisions regarding the legal status of fixed-term university researchers on tenure track (RTT).

Art. 15 Procedure Manager

The Procedure Manager, referred to in this Notice of Competition, is Ms. Anna Silano, Telephone: 0737/402024; E-mail: anna.silano@unicam.it.

Art. 16 Regulations of Reference

For all matters not provided for in this Notice of Selection Procedure, the provisions of current legislation regarding public selection procedures and university legislation shall apply, insofar as applicable.

THE RECTOR
Prof. Graziano Leoni